

**Research and Development Cell (RDC)**

**UNIVERSITY OF HYDERABAD**

**(A Central University established in 1974 by an Act of Parliament)**

**Prof. C R Road, P.O. Central University Campus,**

**Gachibowli, Hyderabad – 500 046.**

**Details required Creation of Customer in GST Portal and Generate GST Invoice**

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| --- | --- | --- |
| **Customer /Client Details** | | |
| **1.** | Name of the Client/Customer one whose name GST invoice to be issued | : |
| **2.** | Phone/Mobile Number | : |
| **3.** | eMail | : |
| **4.** | GSTIN No. | : |
| **5.** | Company Name | : |
| **6.** | Billing Address  PINCODE  CITY  STATE | : |
| **7.** | Shipping Address  PINCODE  CITY  STATE |  |
| **GST Invoice Category Details** | | |
| **1.** | HSN Code | : |
| **2.** | Category of product | : |
| **3.** | Qty. | : |
| **4.** | GST % | : |
| **5.** | Basic amount | : |
| **6.** | GST amount | : |
| **7** | Total Amount | : |

**Signature**